

Laboratory-Specific Information

This Chemical Hygiene Plan (CHP) belongs to:

Laboratory Name:	Keller Group Laboratory
Chemical Hygiene Officer*:	Sarah Keller
Department:	Chemistry
Phone:	Office: 543-9613 lab: 897-1813
Date:	28 February 2018

* The Chemical Hygiene Officer is the Principal Investigator, Faculty Member, or Supervisor who is responsible for the Chemical Hygiene Plan in the unit or laboratory.

This CHP covers the following laboratory spaces:

Building(s):	Bagley
Room #:	005, 009, 023, 024
If Parts of Room(s), Description of Area:	
The north side of 009 and all of Bag 024	
are office areas only.	

This CHP, consisting of the UW Laboratory Safety Manual and our laboratory-specific information, was reviewed and updated

On:

By:

28 Feb 2018	Sarah Keller
2 April 2019	Sarah Keller
31 August 2020	Sarah Keller

The items listed below identify the laboratory-specific information that is attached (or filed in its noted location) and that applies to this laboratory:

✓	Laboratory-specific information cover sheet (i.e., these pages)
✓	Laboratory floor plan(s) - Posted near exits of all labs
	General laboratory safety rules, applicable throughout the laboratory
	Designations of individuals performing particular tasks (e.g., checking first aid supplies, maintaining chemical inventories, etc.)
	Authorizations for individuals to use specific hazardous/controlled substances
	Any special instructions for receiving and storing hazardous materials
	Contents of chemical spill kit(s)
	Any special instructions for labeling containers
✓	Training records, or location if filed separately from this Plan <i>Chemistry Dept training records are also maintained in the Chem. front office</i>
✓	Standard Operating Procedures (SOPs), or location if filed separately
✓	MyChem Chemical Inventory Report, or location if filed separately <i>My Chem Inventory is online</i>
	Locations of MSDSs, other reference materials, University or departmental safety rules that apply to us, equipment maintenance manuals, other paper documents (such as a building evacuation plan or departmental health and safety plan) if filed separately from this CHP, etc.